

Travel Approval Request

All information must be provided

HOST 2019

ARE YOU CURRENTLY ON THE UNIVERSITY PAYROLL? Y [] N [] (Not answering this question will delay your reimbursement)	KFS NUMBER: _____ TRIP # : _____
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First Name: _____
Social Security # _____
Phone #: _____

Last Name: _____
Email: _____

Leaving From (airport): _____
Traveling To: _____

Departure Date and Time: _____
Return Date and Time: _____

Institution: _____

Department: _____

Degree program: _____ Year Entering the Program: _____

Gender: Female Male Prefer not to specify

Race: African American Asian Hispanic/Latino Pacific Islander White

Role in HOST: present a paper (id: _____) present a hardware demo (id: _____)

attend tutorials (cross the ones you plan to attend T1, T2, T3, T4, T5, T6, T7, T8)

attend workshop (cross the ones you plan to attend: WISE, TAME, ESSA)

present a WISE poster (id: _____) none of the above

Hotel room needs: May 5 May 6 May 7 May 8 May 9 May 10

I am willing to share the hotel room: No Yes (preferred roommate: _____)

By this message, I verify that _____ is a full-time student at the _____

_____ and I, _____, am his/her advisor.

Traveler's Signature

Supervisor's Signature